

IT Contractor Limited

INVOICE

Your Company Address Here

Invoice Number: **AGY34**

Date: **31st May 2006**

Company No. 5419825

VAT Reg. No. 657650223

Contact Number: 0208 467 3847

Contact Email:: name@yourdomain.com

Client Limited (or Agency)

Agency or Client Full Address Here

Contact Name:

Please make payment payable to "IT Contractor Limited"
Barclays Bank – A/C No. 87651238 – Sort Code: 34-87-23

Services Provided	Hours Worked	Hourly Rate (£)	TOTAL
Project work for Client X – May 2006	150	40	£6000
		Subtotal	£6000
		VAT @ 17.5%	£1050
		TOTAL DUE	£7050

THANK YOU FOR YOUR BUSINESS!

Payment Terms

Total Due amount should be paid within 30 days from the issue date of this invoice. We reserve the right to claim statutory interest at 8% above the Bank of England base rate for late payment in accordance with the Late Payment of Commercial Debts (Interest) Act 1998.